



Rental Order Form

SHIPPING INFORMATION:

Check here if the same as Billing Information

Name

Organization Name (If needed)

Shipping Address

City State Zip

Check one:

Residential address address Commercial address

Home Phone Mobile Phone

Email Address

FORM OF PAYMENT:

VISA MasterCard American Express Discover Debit

Name on Credit Card

Credit Card Number

Expiration Date Security Code

BILLING INFORMATION:

Name

Organization Name (If needed)

Billing Address

City State Zip

COSTUME(S):

RENTAL AMOUNT:

SECURITY DEPOSIT:

Date Needed: _____

Return Date: _____

If additional time is needed for the rental please specify below. **NOTE:** Extensions are not automatically granted. (See page 3 and 4 of the Terms and Conditions.)

SHIPMENT PRICE CHART:

TBD

MEASUREMENT INSTRUCTIONS:

In order to assure an accurate fit please read the following instructions Carefully fill in the appropriate measurement sheet below. Failure to do so will result in an ill fitting costume.

- **Height:** Full height with good posture in stocking feet.
- **Chest/Bust:** Measure chest/bust expanded at fullest portion (not bra size).
- **Under Bust:** Measure just under the chest with an expanded diaphragm
- **Waist:** The measurement needed is the natural waistline. Place the cloth tape measure around performer's middle. Have them bend to each side and tape will slide into natural waist.
- **Suit/Dress Size:** Current, most comfortable size. Include whether short, long, or regular.
- **Inseam:** Measure from crotch to ankle bone along inner seam of trousers.
- **Out Seam:** Measure from natural waist to ankle bone along outer seam of trousers.
- **Nape to Floor:** Measure from nape of the performer's neck in back to floor.
- **Nape to Waist:** Measure from nape of the performer's neck in back to waist.
- **Neck to Waist:** Measure from the indentation above where the collar bones meet to the natural waist.
- **Sleeve:** Measure from the top of the arm to wrist bone down the outside of the arm, while the arm is slightly bent at elbow.
- **Shoulder to Shoulder:** Measure from the top of shoulder to shoulder across the nape.
- **Thigh/Calf:** Measure at widest point.
- **Head/Hat:** Measure circumference of head just above the ears.
- **Hips:** Measurement should be taken 7" down from the natural waistline
- **Girth:** Measure from center of right shoulder seam across the torso to the crotch. Then through the crotch across the back of the torso, back to the center of the right shoulder seam.

MALE SIZE CHART

Height	Weight	Head/Hat	Neck	Sleeve	Chest	Waist	Hips	Inseam
Out Seam	Waist to Knee	Nape to Floor	Nape to Waist	Shoulder to Shoulder	Girth	Thigh	Calf	Suit Size

FEMALE SIZE CHART

Height	Weight	Head/Hat	Neck	Sleeve	Bust	Under Bust	Waist	Hips
Waist to Floor	Waist to Knee	Nape to Waist-front	Nape to Knee	Nape to Floor	Nape to Waist-Back	Shoulder to Shoulder	Girth	Dress Size

Rental subtotal: \$ _____
Shipping: \$ _____
Tax: \$ _____
Total: \$ _____

TERMS AND CONDITIONS

- 1.) **ALL RENTALS AND SALES ARE FINAL.**
- 2.) Prices listed are for Costumes to arrive 2-3 business days prior to the date specified.
- 3.) All rentals are figured from the time they are rented whether USED or NOT USED.
- 4.) Rental is due back no later than 7 business days after the date of use by 6:00 PM (regular Business Hours)
- 5.) No refunds or rental fees paid if cancelled by the lessee.
- 6.) **LATE FEES:** Customer agrees to return the costume and accessories described here on date set forth. If customer fails to return the costume, ON RETURN DATE SPECIFIED, he/she agrees to pay full rental price for each additional day thereafter.
- 7.) Customer is responsible for all shipping charges.

TERMS AND CONDITIONS (CONTINUED)

Physical Condition of Costume World Rental Property:

It is the sole responsibility of the Customer to return the rented item(s) to Costume World in the same condition.

Responsibility for Use:

Customer agrees to be responsible for the rental items for the dates set forth on the rental contract. Customer assumes all responsibility for the defense of, and to pay bodily injury(including death) that may or may not occur as a result of the use, operation or possession of the Costume World rented item(s). Costume World, its employees and/or representatives will not be held responsible for damage or injury that resulted in part off, or in whole as a result of Costume World's negligence, or the defective condition of any or all of the rented item(s) on load to the Customer on this rental invoice contract. Customer agrees that no warranties expressed or implied have been made in connection with this rental contract.

Responsibility for Equipment:

Customer agrees to take full responsibility for any and all rented items as noted on the rental invoice contract whether or not in possession of said property by Customer until returned to Costume World. If rented item(s) is lost, stolen or damaged under any circumstances while rented to Customer regardless of fault, Customer agrees to be responsible in full for all charges including labor and material costs to replace and/or repair.

Return of Rented Item(s)

The rented item(s) are the sole property of Costume World, and Customer agrees said item(s) is on loan to Customer for the period specified on the rental invoice contract. Loaner extension are at the sole discretion of Costume World. Extensions are not automatically granted. Customer agrees to contact Costume World immediately prior to return date to obtain approval for extension or modification to rental agreement (**See Paragraph 7**). If prior authorization is not obtained by Customer from Costume World, and rented item(s) are not returned by the original return date specified, Costume World will enforce its property rights under this agreement as applicable by law. Costume world will immediately seek legal representation to pursue the return of any and all property on loan to Customer under this rental invoice contract. Customer agrees to incur in full all legal charges, court costs and fees that result from legal action against Customer.

Charges and Payments:

Customer is responsible for all rental charges incurred beginning on the specified order date of rental on this invoice until rental item(s) is returned. Customer agrees to return the item promptly and in good condition. Customer agrees to immediately notify Costume World of any damages that may have occurred during the rental period. Customer and his/her representatives are responsible for all rental charges, shipping/freight, sales tax, late fees, and damages incurred at end of contract term specified. Final charges and costs are due immediately upon return of said rental item(s) to Costume World. If rented item(s) are not returned by 6:00 PM of the return date specified (**During Regular Business Hours**) late fees will be incurred beginning on the date specified as the return date. If renter charges are not paid within 10 days of their due date, Costume World, at its discretion, may recalculate all charges on a daily rental basis. No charge disputes will be accepted after 90 days from the date of the lease.

Legal, Collection Costs and Expenses:

Customer agrees to be responsible for all legal and court actions as a result of Customer's failure to return Costume World property on the return date specified on this rental invoice contract.

Modification of Rental Invoice Contract

The Rental Invoice Contract represents the entire agreement between the Customer and Costume World. No oral or other agreements are valid. All modifications to the Rental Invoice Contract are at the sole discretion of Costume World. Modifications are not assumed or implied, and said modifications are only valid with signed, written approval from Costume World. Customer agrees to notify Costume World immediately prior to return date specified to make modifications to said contract. Failure to make prior modification arrangements will result in late fees being charged to Customer for rental item(s) on this contract.

Customer Signature: _____

Date: _____

**COSTUME WORLD THATRICAL DIVISION
2313 NW 30TH Place
Pompano Beach, FL 33069**

